

**RECORDING REQUESTED BY:**

**[Name, address and telephone number]**

**WHEN RECORDED RETURN TO:**

**[Name, address and telephone number]**

**FOR RECORDER'S USE ONLY**

**MECHANICS LIEN**

Cal. Civ. Code §§8400 et seq.

PLEASE TAKE NOTICE THAT CLAIMANT **[Name of Claimant]**, whose address is **[address]**, hereby claims a mechanics lien for work authorized for a work of improvement or site improvement as follows:

Description of the site sufficient for identification is:

**[Project name, address and assessor's parcel number]**

Name and address of the owner or reputed owner, if known:

**[Name and address of owner or reputed owner]**

Name and address of the direct contractor:

**[Name and address of direct contractor]**

Name and address of the construction lender, if any:

**[Name and address of construction lender]**

Name and address of the person by whom Claimant was employed or to whom Claimant furnished work, if other than the direct contractor:

**[Name and address of company Claimant was in contract with]**

A general statement of the kind of work furnished by Claimant is:

**[General description of Claimant's work on project]**

Claimant's demand, after deducting all just credits and offsets, is:

**[\$]**

Dated: **[Date]**

**[NAME OF CLAIMANT]**

By: \_\_\_\_\_

Its: \_\_\_\_\_

I, **[Name]**, am the **[Title]** of **[Name of Claimant]** and am authorized to execute this verification on its behalf. I have read the foregoing Mechanics Liens, know the contents thereof, and the same is true of my personal knowledge.

I declare under penalty of perjury under the laws of the State of California that the foregoing is true and correct.

Executed on **[Month, day, year]** at **[City]**, **[State]**.

\_\_\_\_\_  
**[Name]**

**NOTICE OF MECHANICS LIEN  
ATTENTION!**

Upon the recording of the enclosed **MECHANICS LIEN** with the county recorder's office of the county where the property is located, your property is subject to the filing of a legal action seeking a court-ordered foreclosure sale of the real property on which the lien has been recorded. That legal action must be filed with the court no later than 90 days after the date the mechanics lien is recorded.

The party identified in the enclosed mechanics lien may have provided labor or materials for improvements to your property and may not have been paid for these items. You are receiving this notice because it is a required step in filing a mechanics lien foreclosure action against your property. The foreclosure action will seek a sale of your property in order to pay for unpaid labor, materials, or improvements provided to your property. This may affect your ability to borrow against, refinance, or sell the property until the mechanics lien is released.

**BECAUSE THE LIEN AFFECTS YOUR PROPERTY, YOU MAY WISH TO SPEAK WITH YOUR CONTRACTOR IMMEDIATELY, OR CONTACT AN ATTORNEY, OR FOR MORE INFORMATION ON MECHANICS LIENS GO TO THE CONTRACTORS' STATE LICENSE BOARD WEB SITE AT [www.cslb.ca.gov](http://www.cslb.ca.gov).**

**PROOF OF SERVICE AFFIDAVIT**

Cal. Civ. Code §§8400 et seq.

I, [Name], declare that this Mechanics Lien was served on the persons, in the manner and at the date and place set forth below:

[Name and address of owner or reputed owner]      **Owner or Reputed Owner**

[Name and address of direct contractor]      **Direct Contractor**

[Name and address of construction lender]      **Construction Lender, if any**

[Name and address of company Claimant was in contract with]      **Person by Whom Claimant was Employed or to Whom Claimant Furnished Work, if Other than the Direct Contractor**

- FIRST-CLASS MAIL:** by placing the document in a sealed envelope with postage fully prepaid and depositing the envelope in the United States mail by first-class mail.
- REGISTERED, CERTIFIED OR EXPRESS MAIL:** by placing the document in a sealed envelope with postage fully prepaid and depositing the envelope in the United States mail by registered, certified, or express mail.

I declare under penalty of perjury under the laws of the State of California that the foregoing is true and correct.

Executed on this [day] of [Month], [year] at [City], [State].

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[Name]