

RECORDING REQUESTED BY:

[Name, address and telephone number]

FOR RECORDER'S USE ONLY

WHEN RECORDED RETURN TO:

[Name, address and telephone number]

NOTICE OF COMPLETION

Cal. Civ. Code §§8182 and 9200 et seq.

PLEASE TAKE NOTICE THAT [Name of project owner], whose address is [address], hereby gives notice of the completion of a work of improvement as follows:

Description of the site sufficient for identification is:

[Project name, address and assessor's parcel number]

If the person giving this notice is a successor in interest, the name and address of the successor's transferor:

[Name and address successor's transferor]

The nature of the interest or estate of the project owner:

[Legal interest of project owner in property]

Name and address of the property owner:

[Name and address of property owner]

The date of completion of the work of improvement which is on or before fifteen (15) days of this notice:

[Date]

Name and address of the direct contractor:

[Name and address of direct contractor]

Dated: [Date]

[NAME OF CLAIMANT]

Name and address of the construction lender, if any:

[Name and address of construction lender]

By: _____
Its: _____

VERIFICATION

If notice is being given only of completion of a direct contract for a particular portion of the work of improvement, the name of the direct contractor under that contract and a general statement of the work provided pursuant to that contract:

[Name and address of direct contractor and general description of work]

I, [Name], am the [Title] of [Name of project owner] and am authorized to execute this verification on its behalf. I have read the foregoing Stop Payment Notice, know the contents thereof, and the same is true of my personal knowledge.

I declare under penalty of perjury under the laws of the State of California that the foregoing is true and correct.

Executed on this [day] of [Month], [year] at [City], [State].

[Name]

CERTIFICATE OF ACKNOWLEDGEMENT

Cal. Civ. Code §1189

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document

State of California)

County of [County])

On [date] before me, [name of notary], personally appeared [name of person signing document] who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

(seal)

[Name]

PROOF OF NOTICE DECLARATION

Cal. Civ. Code §8188 et seq.

I, [Name], declare that this Notice of Completion was served on the persons, in the manner, and at the date and place set forth below:

[Name and address of direct contractor] **Direct Contractor**

**[Name(s) and address(es) of Claimant(s)
who has/have served Preliminary Notice(s)]** **Claimant(s) who has/have provided
Preliminary Notice(s)**

- REGISTERED, CERTIFIED OR EXPRESS MAIL: by placing the notice in a sealed envelope with postage fully prepaid and depositing the envelope in the United States mail by registered, certified, or express mail.
- OVERNIGHT DELIVERY: by causing the notice to be picked up for overnight delivery by an express service carrier.
- PERSONAL DELIVERY: by causing the notice to be personal delivered to each of the addressees on the date below.
- CODE OF CIV. PROC. §415.20: by leaving the notice and mailing a copy of the notice in the manner provided under California Code of Civil Procedure section 415.20 for service of a summons and complaint in a civil action.

I declare under penalty of perjury under the laws of the State of California that the foregoing is true and correct.

Executed on this [day] of [Month], [year] at [City], [State].

[Name]